

SHIPPING RECORDS

205.103. Recordkeeping by certified operations. Shipping records must be maintained to verify that all organic product being shipped balances with the amount of organic product being produced. Shipping records must show the date of shipment; the product name; the product lot number; and the amount being shipped. The buyer's name with P.O. number, the truck ID number, and scale ticket number on the shipping record helps to complete the shipping records and makes the audit trail system easier to perform.

SHIPPING RECORDS						
Date of Shipment: _____						
Product Name	Product Lot #	Amount Shipped	Buyer Name	P.O. #	Truck ID #	Scale Ticket #